



Board Elections, Responsibilities and Governance MINUTES

**Stephanie Smitley, Committee Chair – Stephanie.smitley@aspenacademymn.org
Diane Sterna – Diane.sterna@aspenacademymn.org**

**Wednesday, March 1st at 4:00pm
Mrs. Spelbring's Room**

In Attendance: Stephanie Smitley, Diane Sterna, Cindy Spelbring, Mike McNulty, Aleida VanderBrug, Kirsten Tyler, John Becker

- I. Continued discussion/clarification from previous meeting of policies 413 Harassment and Violence, 417 Chemical Use and Abuse and 419 Tobacco-free Environment
 - Policy 413: human rights officer will change to the “director or designee” in the policy, but will continue to be Ms. Mellgren until July 1 when the incoming director will be named as the human rights officer. Mike will make sure this policy is referenced in the student handbook.
 - Policy 417: There were several questions about if certain chemical use/abuse items were taught in MS health. The committee sent an email to the health teacher and is waiting for a response. The preassessment team will be left as is and will only need to be convened if there is a report of chemical abuse. The school and community advisory team is also only used when chemical abuse problems need to be addressed.
 - Policy 419: Wording was changed in section VI. B. to say the school district will address this policy with students and employees. Mike will also check into getting a “Tobacco Free Zone” sticker for the building.
- II. Review of Policy 418 Drug-Free Workplace/Drug-Free School – Only a couple minor changes were made to this policy, superintendent to director and removed “collective bargaining agreements”.
- III. Review of Policy 420 Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions – This is not a mandatory policy and the committee decided to remove the entire policy. Other school districts do not have it or have a shortened version. If a situation arises, it will be dealt with on a confidential case-by-case basis.