



Finance & Facility Committee MINUTES

Thursday, May 25, 2017 @ 4:30pm

Aspen Academy, Art Room

Committee Members:

Noah Levie – Board Treasurer, Committee chair

Misty Schutrop – Board Chair, Committee Vice Chair

Garth Kirkham, Teacher

Tina Houglum, Teacher

Mike McNulty, Director

Agenda

1. Facility Construction Update

Project on schedule and on budget. Reallocation of contingency fee budget to discretionary budget underway; needs list developed and prioritized by administration.

2. Review proposals for cleaning services

Deferred to next committee meeting

3. Review proposed changes to Facility use Fee policy.

Review postponed, subject to review and comment from outside counsel and insurance agent.

4. 2017 /2018 Budget review

Reviewed all line items; revenue and expense. We have developed a balanced budget for 2017/2018 school year, including the necessary expenses for the expanded facility which may not be addressed in the construction budget. Mike to finalize expense line items and allocations for committee review prior to June board meeting.